

BY-LAWS
CALIFORNIA STATE UNIVERSITY
Social Science Research and Instructional Council

ARTICLE I
NAME

This organization shall be known as the California State University Social Science Research and Instructional Council (hereinafter referred to as CSU, SSRIC or Council).

ARTICLE II
OBJECTIVES

1. To encourage the use of quantitative methods in the teaching social sciences to undergraduate and graduate students.
2. To support and implement the collection and distribution of social science data and computer-aided instructional materials, and to disseminate information related to them.
3. To support and implement the use of computerized projects in the CSUC curriculum.
4. To support and implement the quantitative skills of students and faculty in the California State University.

ARTICLE III
MEMBERSHIP AND VOTING

1. The CSU, SSRIC shall be composed of one representative from each campus. Campus representatives shall be appointed annually by their respective Presidents. "Past Council chairs who no longer serve as campus representatives but who remain affiliated with the CSU system shall serve as ex-officio, non-voting members of the Council."
2. Decisions on all issues will be by a majority of the council members present and voting, providing a quorum of eleven members is present.
3. Participation in Council deliberation may be expanded to include other members of the CSU community.

ARTICLE IV
THE CHAIR AND COMMITTEES

1. At the Winter meeting, the Council will select a chair to serve for the next year beginning on July 1st.
2. No chair shall serve successive terms.
3. Committees shall be established by a majority vote of the Council.

4. There shall be a CSU, SSRIC Questionnaire Committee for the California Poll, which will function in the following way:

a. The Committee will consist of three members -- a chair, a Northern California member, and a Southern California member. Terms of office will be two years. The first representative from Southern California will serve a one-year term.

b. Any CSU, SSRIC member is eligible for this Committee. CSU, SSRIC will select all committee members.

c. The chair is responsible for announcing to CSU faculty the possibility of including questions on the California Poll and for reviewing questions proposals that are received by CSU faculty.

d. Each questions' proposal shall be anonymously reviewed by at least three reviewers to be selected by the members of the Questionnaire Committee.

e. No proposal shall be reviewed by a faculty member for a campus from which the proposal is received.

f. CSU-SSRIC will determine the structure and format of question proposals. Instructions concerning structure and format shall be included in the requests for proposals.

g. The Committee shall represent the CSU system at meetings of the California Opinion Consortium, (CORC).

h. At the Fall meeting, the chair will report to the Council on the progress and status of Committee activities.

i. The chair is responsible for announcing to the CSUC faculty the procedures for applying for the Field Student Intern and the Field Faculty Fellow. Selection of the Field Faculty Fellow will be made by the council at the spring meeting. Selection of the Field Student Intern will be made by the council at the spring meeting (for the fall semester/quarter) and at the fall meeting (for the spring semester/quarter). The chair shall report the committee's recommendations at these meetings.

**ARTICLE V
MEETINGS**

1. There shall be at least three meeting of the council in each academic year.

**ARTICLE VI
SUMMER TRAINING PROGRAMS, ANN ARBOR**

1. Any council member may nominate participants.
2. Both faculty and students will be considered eligible applicants.
3. Under the assumption that elementary training in research methods is readily available with CSU, preference will be given to those applicants qualifying for the more advanced programs.
4. The Council will attempt to insure that each campus is represented.

**ARTICLE VII
ATTENDANCE AT BIENNIAL ICPSR
MEETING IN ANN ARBOR**

According to the terms of the agreement with ICPSR in Ann Arbor, CSU is entitled to send up to ten participants to the Meeting of Official Representatives of ICPSR. Selection will be as follows:

1. The CSU, SSRIC Chair at the time of the ICPSR meeting shall be one of the CSU, SSRIC representatives attending the ICPSR meeting. If the Council Chair or other designated attendees are unable to attend, the campus representatives next in line on the rotating list will be designated.
2. The Council will select the other representatives on a rotating basis biennially, including one representative from CCR. If a campus representative entitled to attend cannot do so, the campus will not lose its position on the rotating list.
3. As many Official Representatives will be funded to attend the ICPSR meeting as can be fully supported by ICPSR or Non-ICPSR funds. Those Official Representatives with ICPSR funding will be chosen on a rotating basis.
4. CSU, SSRIC attendees to the ICPSR meeting will be selected at the Spring Council meeting prior to the ICPSR meeting.
5. If any campus is not represented at a minimum of one SSRIC meeting during the academic year prior to the ICPSR meeting, that campus will be moved to the bottom of the rotation list.

**ARTICLE VIII
ACQUISITION OF MATERIALS**

A library of SSRIC materials shall be developed in CSU, Division of Information Systems. All requests for materials shall be sent to the Coordinator of this Library.

**ARTICLE IX
AMENDMENTS**

Amendments to these By-Laws shall be adopted by a majority vote of the nineteen members of the Council. Proposals for amendment shall be submitted to Council members by mail in advance of one of the regular meetings.

**ARTICLE X
SUSPENSION OF BY-LAWS**

At any regular meeting at which a quorum is present, the Council may, by a two-thirds vote of those present and voting, suspend all or a portion of the by-laws. The motion to suspend shall indicate the duration of the suspension.

Adopted, November 30, 1972
Revised, February 13, 1976; May 6, 1977
February 2, 1979; May 3, 1979; May, 1983; February 16, 1989