**SOCIAL SCIENCE RESEARCH AND INSTRUCTIONAL COUNCIL**

*State of California*

FALL 1978 MEETING

SAN JOSE STATE UNIVERSITY
OCTOBER 12, 13

PRESENT: Brewster, Crane, Dean (for Giventer), Ebeling, Geisler, George, Gianos, Graves, Harrell, Haston, Hightower, Kamieniecki, Korey,

Nelson, Palmer, Ross, Stevens, Strand, Wagner, Wilmot

GUESTS: Christy Austermann (SJSU Computing Center), Margaret Baker (State Data Program), Jack Citrin (State Data Program), Mark Di Camillo (TFI), Kathy Janes (State Data Program), Peter Sherrill (TFI)

I. Workshop

A. SSRIC relationships with The Field Institute and the State Data Program

1. Preparation of data and codebooks

a. Discussion of the following issues:

1. timely delivery
2. coding and formating

b. Data delivery proposals:

1. TFI subcontracts with State Data Program?
2. TFI subcontracts with Social Science Research Laboratory, SDSU?

2. Raw data files will be delivered to Institute members prior to the preparation of the SPSS save file (along with a card and column codebook).

3. MSC that we draft a letter from the council supporting the proposed elimination of redundancies in Rider B reprdinq codebooks (pro)osal submitted by Chuck Wilmot.)

4. MSC that we appoint a three-person ad hoc committee to discuss the preparation of the SPSS system files with the State Data Program and TFI.

Committee: Richard Hofstetter

John Korey

Paul Strand - Chair

S. MSC to create an ad hoc committee to discuss internships with TFI.

Commi ttee: Gene Geisler

Larry Giventer - Chair

Dan Graves

*The California State University and Colleges*

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B. DIS

1. Computer procurement

a. Feasibility study has gone to Sacramento and to each campus president. Meeting in San Francisco on October 23 (2 p.m.), and in Long Beach on October 24 (2 p.m.), to discuss computer procurement.

b. Alternatives

1. Distributive -- much the same as we have now.
2. Decentralization -- each campus with its own system and no communication network.

c. Cencern was expressed over the effect of a decentralized system on social science needs.Some felt that it would be

extremely difficult to continue to use large data sets for instructional purposes with a decentralized system.

d. Others expressed the opinion that a decentralized system will fix the responsibility for providing computing services whereas, at the present time, nobody accepts responsibility.

e. MS that we write a letter stating the minimum performance standards for the procurement of computers. Second was removed. Motion died for lack of a second.

f. John Korey will write \_a letter expressing the Council's concerns regarding this matter. Carbon copies to presidents, ADP managers, and campus ADP Advisory Committee Chairs.

g. John Ebeling will chair committee to develop minimum performance

standards. Gene Geisler and Jim Ross will also serve on

committee.

2. Information Policy Board - advisory board to DIS has recently been formed.

Data bases

1. General social survey, cumulative data base --• available on tape in raw form.
2. Project Talent Data Bank -- possible new data acquisition.

4. Codebooks -- some codebooks have been put on microfiche. Three

sets will he sent to each campus - OR, instructional coordinator,

library, All ICPSR and Field codebooks will eventually be put

on fiche.

C . Discussion of travel funding. Most Council members were able to secure travel funds to come to this meeting, but doing so may be increasingly difficult in the future.

II. Business Meeting

A. Minutes of Spring, 1978 were approved.

Corrections to mailing list -- see revised list, attached.

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C. Summer workshop

1. Our proposal to the Chancellor's Office was turned down.
2. San Diego State has offered to hold the workshop. Other possibilities include Long Beach State.
3. Ad Hoc Committee appointed to study the matter.

Phil Gianos John Korey
Bruce Haston (Chair) Ed Nelson
Sheldon Kamieniecki

D. Student Research Conference will be held at San Francisco State on Friday, May 4.

1. It was decided not to have a theme, but to have the broadest possible focus.
2. Gene Geisler will make arrangements for housing. It was suggested that students often like to stay with other students.
3. It was agreed that we should try to have something (e.g., party) for the students on Thursday night.

E. SETUPS

1. Ordered by local bookstore from APSA. Cost is $2.60.
2. No longer necessary to notify the Council when SETUPS are ordered.
3. Some of the SETUPS data sets have been revised. A list will be mailed to all OR's.

F. Ann Arbor Summer Program

1. MS that each faculty member accepted for summer stipend receive up to $500. If there is any money left over, it will go to students.
2. MS to amend the motion by changing the amount given to faculty to "up to $1000." Motion was defeated.
3. MSC to amend the motion by changing the amount given to faculty selected, up to a total of three, receive about $750.
4. Main motion carried. The main motion, as amended, reads: Each faculty member selected, up to a total of three, receive about $750. If there is any money left over, it will go to students.
5. Richard Palmer was appointed Tsar for program applications.

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G. Curriculum interchange

Any curriculum material to be distributed to OR's should be sent to John Korey.

H. Procedures for election of 1978-79 Chair

1. Election to be held at Winter meeting.
2. Each OR present was asked to indicate whether he was willing to be nominated for Chair. John Korey will contact those absent. Nominees will consist of all those willing to be nominated.

I. Winter and Spring meetings

1. Winter meeting

Place: Northridge

Date: February 1-2, 1979

Workshop topic: Richard Hofstetter -- discussion on SSRL,

presentations on statistical techniques (anyone having

suggestions on the techniques and presenters, please

contact John Korey).

1. Spring meeting

Place: San Francisco
Date: May 3-4, 1979

J. Field Questionnaire Committee

1. Discussion of restructuring the by-laws with respect to size of committee, amount of latitude of Chair, composition of reviewing panel.
2. MS that we continue under the current by-laws and that the

chair be given increased flexibility in choosing three reviewers

from the elected questionnaire committee.

1. Substitute motion -- Defer action on Questionnaire Committee until February and charge Strand committee with developing new procedures.

Substitute motion passed.

1. Paul Strand will continue as acting Chair of the Questionnaire Committee.
2. Open-ended questions cost 12 question credits.

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1. MSC that the Council Chair be directed to prepare an amendment that will allow the council to suspend by-laws with a two-thirds vote given that a quorum is present.
2. California SETUPS and NSF CAUSE program

A. Phil Gianos, John Korey, and Jay Stevens (Chair), will work on re-drafting the proposal for preparing California SETUPS.

1. Reactions to SETUPS and instructional subsets

Positive reactions were expressed, especially toward the following:

1976 American Election subset
1975 General Social Survey subset
Quality of Life subset

1. Resolution -- Chair is directed to write a letter of thanks to Mark Hays and to express our regret at his leaving DIS.